

**The Federal Polytechnic, Ede**  
**P.M.B 231. Ede, Osun State, Nigeria**

**Request for Proposal / Invitation to Tender**

Bids are hereby invited from interested and reputable Consultants, Suppliers, Contractors, Dealers and Manufacturers with relevant experience and good track records for the following projects

**(A) YEAR 2013- 2015(MERGED) TETFUND INTERVENTION IN LIBRARY DEVELOPMENT:**

<b>LOT NO. / CODE</b>	<b>DESCRIPTION</b>	<b>TENDER FEE</b>
TETF/PFE/LIB/13-15/01	Procurement of Assorted Books, Journals/reference materials for the Polytechnic Central Library	N25,000.00
TETF/PFE/LIB/13-15/02	Procurement of E-Books for the Polytechnic Central Library.	N5,000.00
TETF/PFE/LIB/13-15/03	Procurement of New Printing Equipment	N15,000.00
TETF/PFE/LIB/13-15/04	Procurement of New Utility Vehicle for the Polytechnic Central Library	N15,000.00
TETF/PFE/LIB/13-15/05	Procurement of New 500KVA Caterpillar Diesel Engine, Sound Proof Generator or its equivalent for the Polytechnic. Central Library	N20,000.00
TETF/PFE/LIB/13-15/06	Procurement of Library equipment involving the Supply, Installation and Commissioning of Air-conditioners, Plasma TV Set, Refrigerators, Photocopiers, Stabilizers, All in	N25,000.00

one Think-line Computers, Audio Visual Materials, Tables, Chairs and Bookshelves for the Polytechnic Library

TETF/PFE/LIB/13-15/07	Procurement and erection of 150 seat capacity Outdoor Library Canopy/Tent furnished with metal seats for the Central Library	N15,000.00
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**(B) YEAR 2016 CAPITAL PROJECTS**

<b>LOT NO./CODE</b>	<b>DESCRIPTION</b>	<b>TENDER FEE</b>
FGN/PFE/CP/16/01	Procurement and Installation of Classroom Benches, made of quality wood on metal frame, consisting of five (5) Nos collapsible seats.	N20,000.00
FGN/PFE/CP/16/02	Geophysical survey, drilling, installation and commissioning of boreholes, storage and reticulation.	N10,000.00

**(C) YEAR 2016 IGA PROJECTS**

<b>LOT NO./CODE</b>	<b>DESCRIPTION</b>	<b>TENDER FEE</b>
IGR/FPE/W/16/01	Rehabilitation of Buildings and infrastructure	N10,000.00
IGR/FPE/W/16/02	Construction of walkways	N5,000.00

IGR/FPE/W/16/03	Construction of Tractors Shed and Generator Houses	N5,000.00
IGR/FPE/W/16/04	Repair Maintenance of Office and Laboratory Furniture and Equipment	N5,000.00
IGR/FPE/W/16/05	Procurement and Installation of New Windows, Spin and Standing Cabinet Air conditioners with Low Voltage Compressors	N10,000.00
IGR/FPE/W/16/06	Procurement of New Utility Vehicles: Cars, Student Bus, Truck, Ambulance and Patrol Vehicle	N20,000.00
IGR/FPE/W/16/07	Procurement of Corporate Tables (Office and Computer) with Chairs	N10,000.00
IGR/FPE/W/16/08	Procurement and installation of Licenced Software Packages /Applications and Anti – Virus	N10,000.00
IGR/FPE/W/16/09	Procurement and Installation of Fire Extinguishers, Smoke/Fire detectors, safety tools and equipment	N10,000.00
IGR/FPE/W/16/10	Procurement and installation of Office equipment: Fire Proof Cabinets, Steel Cabinets and Consumables	N10,000.00

N15,000.00

(a) Procurement of Laptops with original OS licences

(i) Proliant server, intel Xeon Processor ITB HDD, 32GB Ram, DVD RW 185, LCD Monitor, Windows Server 2016

(ii) Pro 800 Gi G(SFF) intel core i7, 3.0 GHZ, ITB HDD, 16GB Ram DVD RW 18' LCD Monitor, win. 8 Pro.

(iii) Pav 15 intel core, i7,2.4 GHZ, ITB HDD wifi win. 8

(iv) HP dual core 3.0GHZ, 500G HDD, 4GB Ram DVD RW, Wifi 15.6 LCD Monitor win.8 or equivalent

N15,000.00

(b) All-in-one Think Line Computer Desktop 500 HDD, 4GB Ram, 3.0GHZ Core, 18-21' LCD Monitor, all with accessories

IGR/FPE/W/16/11

(c) Procurement of Network and standalone Laserjet Printers, A4 and A3 Scanners, APC Power surge protector 5KVA AVR

N10,000.00

IGR/FPE/W/16/12

Procurement of various scientific laboratories and workshops equipment; Teaching aids, white boards, Interactive Boards, Multimedia Projectors and Screens, Hanger kits complete with carrier bags

N15,000.00

**(D) CONSULTANCY AND PROFESSIONAL SERVICES FOR IGR AND SPECIAL FUNDS**

<b>LOT NO./CODE</b>	<b>DESCRIPTION</b>	<b>TENDER FEE</b>
IGRS/FPE/C&PS/16/01	Corporate Security Guards and Cleaners	N10,000.00
IGRS/FPE/C&PS/16/02	Campus Beautification and Landscaping	N10,000.00
	1CT: <ul style="list-style-type: none"><li>· Training of Staff &amp; Students</li><li>· Networking of laboratories and workstations</li><li>· Development of digital platforms and infrastructure.</li></ul>	
IGR/SF/FPE/C&PS/16/03		N10,000.00
IGR/SF/FPE/C&PS/16/04	Development of short and long term strategic plan for the Polytechnic	N10,000.0
IGR/SF/FPE/C&PS/16/05	Youth Empowerment Training in Practical Agriculture; Development of Cash-Crops and Plantations. Development of Aqua Culture (Fisheries) Mushrooms, Snailery, Beekeeping and other animal husbandry	N10,000.00

IGR/SF/FPE/C&PS/16/06	Development of small to medium scale modern furniture production workshop.	N10,000.00
IGR/SF/FPE/C&PS/16/07	Entrepreneurial and TVET Skills Training, Research and Prototype development scheme.	N10,000.00

**(E) ELIGIBILITY CRITERIA**

**Interested Bidders are to submit the following documents in the order stipulated below:**

- (i) Evidence of Incorporation and registration with Corporate Affairs Commission
- (ii) Genuine Tax Clearance Certificate for the Preceding three (3) Years i.e. 2013, 2014 and 2015.
- (iii) Evidence of Current Pension Clearance Certificate from PENCOM (for Year 2015)
- (iv) Evidence of Compliance Certificate with the Provision of Section 6 (1) (3) of the amended Industrial Training Fund (ITF) ACT No. 19 of 2011 valid till December, 2016.
- (v) Evidence of registration and remittance to National Social Insurance Trust Fund (NSITF)
- (vi) Evidence of Registration with the Bureau of Public Procurement (BPP) database
- (vii) Companies Audited Account for the preceding three (3) Years 2013, 2014 and 2015. Please note that Turnover in the Audited Account must match Turnover declared in Tax Clearance Certificates.
- (viii) Company Profile indicating full Location Address, Contact Phone Number(s), E-mail Address, Curriculum Vitae of Key Staff with Academic and Professional Certificates, list of relevant equipment, list of verifiable completed/on-going projects within 2011 to 2015 with evidence of award and completion/ execution in that order.
- (ix) Every submission must be accompanied with a Sworn Affidavit of the Federal High Court indicating that the company is not in receivership; none of the Directors has been convicted for fraud and that all information and documents submitted are genuine and correct and that no Officer of the Polytechnic or BPP is a Former or Present Director, Shareholder or has any pecuniary interest in the company.

(x) All documents listed above must be arranged in the order of listing

**(F) COLLECTION OF TENDER DOCUMENTS**

Tender documents are to be collected from the Office of the Public Procurement Officer, Jimi Bamgbose Administrative Block after payment of a non-refundable tender processing fee prescribed for each of the Lots, between the hours 9:00am and 4:00pm, Monday to Friday and upon the presentation of the evidence of payment.

**(G) SUBMISSION AND OPENING OF TENDER**

Pre-qualification documents are to be sealed in an envelope and marked as such with the Lot number/code and title targeted written at the top right corner and addressed to the Secretary, FPE Tenders Board, The Federal Polytechnic, Ede.

Tenders document are to be similarly treated and Contact Phone Number(s) and E-mail address only written at the back of the envelop.

Both envelopes are to be sealed in a bigger envelope with the targeted Lot Number and title written at the top right corner and addressed to the Secretary, Federal Polytechnic Ede Tenders Board, the Federal Polytechnic Ede, for submission **not later than 12:00noon on 31<sup>st</sup> August, 2016.**

Pre-qualification bids will be opened **on 31<sup>st</sup> August, 2016** immediately after the stated closing time, in the Council Chamber of the Jimi Bamgbose Administrative Block. North Campus of the Polytechnic.

Tender bids of pre-qualified contractors shall be opened at a later date after notification.

All invited contractors and other stakeholders are invited to attend.

**Signed:**

**Registrar,**

**The Federal Polytechnic Ede.**